

Badia Duplica 4.0 for QuarkXPress 8 User Guide

Copyright ©1998-2009 Badia Software, a division of Riodia Enterprises, Inc. All Rights Reserved.

System Requirements

- QuarkXPress 8.x
- Mac OS X Tiger (10.4.2 or later), or Leopard (10.5.x)

How to Install, Update or Uninstall

Double-click the **Duplica Installer** icon and follow the on-screen instructions. You can use the same installer to install for the first time, update to a new version, or uninstall the software. If you are updating from an older version, the older XTension will be moved to the Trash once installation is complete.

By installing Badia Duplica, you agree to the Terms and Conditions listed in the License Agreement document.

30-Day Trial Period and Activation

Duplica will run in trial mode when it's first installed. You have 30 days to test-drive this product without activating it. To activate and unlock the usage restrictions, click the **Preferences** button of the Duplica palette, then the **“Activate Now”** button. Simply follow the instructions shown on screen to complete the activation process. The number of licenses that you purchase determine the exact number of computers that you are allowed to activate this software.

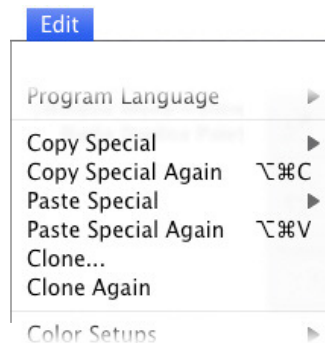
User Guide

Badia Duplica is an XTension that expands the functions of copying, pasting and duplicating attributes and items. It allows you to:

- Copy attributes applied to characters, paragraphs, pictures, boxes, lines and pages, and paste them into other parts of the same or another document without altering the contents of the Clipboard;
- Copy a sequence of character and paragraph attributes from text,
- Copy unstyled text (text without character or paragraph attributes) and paste it elsewhere, applying the text attributes of the new insertion point;
- Clone boxes and lines any number of times, and specify not only an offset, but several of their attributes as well, including width, height, angle, skew, corner radius, frame and shade;

You can access the Duplica features by using its palette (**Window menu → Show/Hide Badia Duplica Palette**), the **Edit** menu, the **contextual** menus, or the **keyboard equivalents**:

Duplica Palette
(Window Menu→Show/Hide
Badia Duplica Palette)



Edit Menu



Contextual Menu

Copy Special and Paste Special

Copying attributes means you can temporarily retain attributes from a document element and apply or paste them into other elements later on. You do this by using the **Copy Special** and **Paste Special** commands.

To copy attributes, select an option from the **Copy Special** submenu and then check the attributes you wish to copy from the dialog. Duplica uses additional clipboards to store these attributes. They act independently from each other and their contents remain unchanged until you override them by doing a new **Copy Special** operation, or until you quit QuarkXPress. To switch between these attribute clipboards, select an option from the **Paste Special** submenu.

A check mark beside the **Copy Special** submenu indicates the last set of attributes that was copied. The **Copy Special Again** command will copy these attributes again. Similarly, a check mark beside the **Paste Special** submenu indicates the last set of attributes that was pasted. The **Paste Special Again** command will apply those attributes again.

Note: You can only copy one set of attributes at a time. However, if you first copy character attributes and then paragraph attributes, you can paste them both at the same time (**Paste Special → Character & Paragraph**).

Applying Text Attributes to Multiple Text Boxes

Duplica allows you to paste any character or paragraph attribute to multiple text boxes or to an entire text box. Simply select the box or boxes with the Drag tool, and choose **Paste Special → Character/Paragraph/Character & Paragraph**.

Copying and Pasting Character Attributes

1. Single Character Range

To copy a single range of character attributes, select some text and choose **Copy Special → Character → Character Range → Single**. Only the attributes that you choose will be copied and duplicated when you perform **Paste Special** later on in other parts of the document.

If you select text that has different instances of the same attribute (for example, text with different colors), that attribute will be unavailable; however, you can still copy the other attributes.

2. Multiple Character Range

To copy a multiple range of character attributes, select some text with multiple attributes and choose **Copy Special → Character → Character Range → Multiple**. You then need to select the delimiter character that will function as a separator to distinguish the different character boundaries. Select one from the **Delimiter** popup menu, or selection **Custom** and then type the character (only a single character is allowed). When pasting multiple range character attributes, the selection must contain the same delimiter character, so that the proper sequence of attributes is pasted.

–Repeat across paragraphs when pasting: Check this option to apply again the multiple character attribute range across paragraphs after the entire sequence has been pasted.

Coping and Pasting Paragraph Attributes

1. Single Paragraph Range

When a paragraph is selected, choose **Copy Special → Paragraph → Paragraph Range → Single** to copy a single set of paragraph attributes. If you select several paragraphs, some of the attributes may be grayed-out, indicating that there are different instances of that attribute. Also, if the selection contains no tab stops, the Tab Stops attribute will be disabled.

If you first copy character attributes and then paragraph attributes, you can also paste them both at the same time using **Paste Special → Character & Paragraph**.

2. Multiple Paragraph Range

To copy a multiple range of paragraph attributes, select several paragraphs with multiple attributes and choose **Copy Special → Paragraph → Paragraph Range → Multiple**. Each paragraph will be treated as if it had a different set of attributes. When pasting multiple range paragraphs attributes, each selected paragraph will receive the corresponding paragraph attributes of the original selection.

–**Repeat when pasting:** Check this option to apply again the multiple paragraph attribute range across paragraphs after the entire sequence has been pasted.

Coping and Pasting Unstyled Text

To copy text without formatting, select the text whose characters you want to copy and choose **Copy Special → Unstyled Text**. Locate the place where you want to place it, select **Paste Special → Unstyled Text** or **Paste Special Again**. The transferred text now has the attributes of the new insertion point.

Coping and Pasting Picture Attributes

Duplica allows you to copy and paste picture attributes just as you do character and paragraph attributes. For example, the offset and the scaling of a picture are picture attributes. Select a picture, then **Copy Special → Picture**. Some picture attributes are only available if the picture format allows them.

Coping and Pasting Box Attributes

Duplica allows you to copy and paste a variety of attributes for all kinds of boxes, including anchored boxes. When a box is selected – either with the Item or Content tool – you can choose **Copy Special → Box**. You can copy box attributes only when a single box is selected, not a group of boxes. However, you can paste box attributes onto a single or group of boxes.

When you paste a certain box attribute with Duplica, all the other attributes that you are not pasting remain unchanged. For example, if you paste only the Angle attribute, the across and down offsets of the box will still be the same.

Note: The box Origin Across and Origin Down attributes are measured from the left side of the page (not the spread). This is an absolute value, independent of the ruler origin location.

When you check the options **Add Width to Origin Across** or **Add Height to Origin Down**, the box width/height will be added to the origin value (only available for boxes with no angle or skew applied). Use these options to place boxes exactly below or to the right of the original boxes (captions, for example).

The **Frame** attribute includes the frame width, style, color, shade and gap.

The **Points** attribute includes all the Bézier points that make up the actual Bézier box. Note that, in most cases, you will select this attribute along with the Shape attribute to guarantee that the box is converted to a Bézier box. That is, if you paste the **Points** attribute of a Bézier box onto a rectangular box without pasting the Shape attribute, nothing will happen, because a rectangular box cannot contain Bézier points (you must change its shape first).

Coping and Pasting Line Attributes

In many ways lines behave like boxes. So you will see that copying and pasting line attributes is similar to copying and pasting box attributes. As with boxes, you can copy attributes only when a single line is selected, not a group of lines. However, you can paste attributes onto a single line or grouped lines.

When you select any type of line – including anchored lines – with the Item or Content tools, you can perform **Copy Special → Line**. Depending on the line shape – regular, orthogonal or Bézier – you will see that certain options are not available. For example, First Point and Last Point attributes are only available for regular or orthogonal lines, whereas Angle, Skew, and Point are only available for Bézier lines.

The **First/Last Point Across** and **First/Last Point Down** attributes are the coordinates across/down of the first/last point of the line measured from the left/top side of the page (not the spread). This is an absolute value, independent of the ruler origin location. You can even copy and paste this attribute with anchored lines.

Note: See discussion under Copy and Paste Box attributes for Origin Across/Down, Points and Shape attributes.

Coping and Pasting Page Attributes

Duplica even allows you to copy and paste horizontal and vertical guides. These now become “page attributes.” With any document open, you can choose **Copy Special → Page**. Horizontal and Vertical Page Guides refer to guides that are created within the page limits; Horizontal and Vertical Spread Guides are the ones created in the pasteboard area.

The page whose guides you are copying (or pasting into) is the current page. You can determine the current page at any given moment by looking at the lower left corner of your document window.

Cloning Boxes and Lines with Duplica

You can clone any type of box or line using Duplica’s **Clone** feature. Cloning an item is similar to using XPress’s Step and Repeat command, but Duplica allows you to specify several other attribute offsets that can be modified with each duplication. For an item selected with the Content or Item tools, choose **Clone**. The dialog that appears allows you to enter values for different item attribute incremental offsets. An item attribute incremental offset is the value that will be added (or subtracted) from the previous attribute value to generate the new cloned item. For example, cloning a box that has a 1pt frame with a Frame Width offset of 1pt means that the frame will increase 1pt with each duplication, resulting in cloned boxes with 2pt, 3pt, 4pt, ... frame widths.

Here’s a description of each of the incremental offsets:

Across – The offset Across the page. This is identical to Step and Repeat’s Horizontal Offset.

Down – The offset Down the page. This is identical to Step and Repeat’s Vertical Offset.

Width – (Boxes and Bézier lines only) The box or Bézier line Width increment.

Height – (Boxes and Bézier lines only) The box or Bézier line Height increment.

Width – (Boxes and Bézier lines only) The box or Bézier line Width increment.

Angle – (Boxes and Bézier lines only) The box or Bézier line Angle increment.

Skew – (Boxes and Bézier lines only) The box or Bézier line Skew increment.

Corner Radius – (Rectangular boxes only) The box Corner Radius increment.

Frame Width / Line Width – For boxes, this is the Frame Width increment; for lines, this is the Line Width increment.

Shade – For boxes, this is the background Shade increment; for lines, it’s the line Shade increment.

Frame – (Boxes only) The box frame Shade increment.

To specify the number of copies you want to make, enter a number from 1 to 199 in the Count field. There are also two check buttons that you can set on and off: if you check the **Paste Behind** button, each cloned copy will be placed behind the previous one, or on top of the previous one if you uncheck it; checking the **Group** button will group all the cloned copies (except the original), otherwise they will remain ungrouped.

Rotating an Item Around a Point

A unique Duplica feature allows you to rotate and clone an item around a point within a page, just the way illustration programs do. You can use any of the previously described incremental offsets simultaneously with each cloned item rotation.

The rotation will take place around the **Rotation Point** within the page. You specify the rotation point by entering the values in the **Point Across** and **Point Down** fields. These values are measured from the edge of the page, independent of the location of the ruler origin. With each step, you also have to specify the angle that will be used to rotate the cloned item in relation to the previous one. You do this by entering a value in the **Angle Step** field. The rotation always takes place from the center of the item to the rotation point.

Preferences

To access Duplica preferences, click on the last button of the Duplica palette. Options:

Display Paste Special error messages: When checked, any errors that occur while pasting attributes will be reported. Uncheck this button to ignore those errors.

Display Clone error messages: When checked, any errors that occur while cloning items will be reported. Uncheck this button to ignore those errors.

Show Tool Tips: Check to show tool tips on the Duplica palette.

Duplica preferences and settings are saved to disk in a file called “**Badia Duplica 4.0.prf**” located in `/<user>/Library/Preferences/Quark/QuarkXPress 8`.

To reset the preferences and revert to the default settings, remove the “Badia Duplica 4.0.prf” file or hold **Command-Shift-Option** when launching QuarkXPress.

Badia Duplica™ 4.0 for QuarkXPress 8

Copyright ©1998-2009 Badia Software, a division of Riodia Enterprises, Inc. All Rights Reserved.

Portions Copyrighted 1986–2009 Quark Technology Partnership. All Rights Reserved.

Badia Duplica 4.0 is for use with a registered copy of QuarkXPress 8.x. No part of this guide may be reproduced or transmitted in any form, by any means (electronic, online, photocopying, recording, or otherwise) without the prior written permission of Badia Software.

Liability: The information in this guide and the computer software are distributed on an “As Is” basis, without warranties or guaranties of any kind. While every precaution has been taken, Badia Software shall have no liability to any person or entity with respect to any loss or damage caused or alleged to be caused directly or indirectly by the instructions contained in this book or by the computer software described in it. See the License Agreement file for a complete description of the Terms and Conditions.

Trademarks: Duplica is a trademark of Badia Software, a division of Riodia Enterprises, Inc. Quark, QuarkXPress, QuarkXTensions and XTensions are trademarks of Quark, Inc. All other trademarks are the properties of their respective owners.

The following disclaimer is required by Quark, Inc.:

Quark, Inc. makes no warranties, either express or implied, regarding the enclosed software package, its merchantability, or its fitness for any particular purpose. Quark disclaims all warranties relating to the enclosed software package. All other warranties and conditions, whether express, implied, collateral, made by the distributors, retailers or developers of the enclosed software are disclaimed by Quark, including without limitation, non-infringement, compatibility, or that the software is error-free, or that errors can or will be corrected. Some jurisdictions, states, or provinces do not allow limitations on implied warranties, so the above limitation may not apply to particular users.

Regardless of whether any remedy fails of its essential purpose, in no event shall Quark or any entity which controls, is controlled by, or is under common control of Quark be liable for any special, indirect, incidental, consequential or punitive damages, including, but not limited to, any lost profits, lost time, lost savings, lost data, lost fees, or expenses of any kind arising from installation or use of the software or accompanying documentation in any manner, however caused and on any theory of liability. In any event, Quark's liability relating to the software shall be limited to fifty dollars (\$50) or the amount paid by user to Quark, whichever is less. These limitations will apply even if Quark has been advised of such possible damages. Some jurisdictions, states, or provinces do not allow the exclusion or limitation of incidental or consequential damages, so the limitation or exclusion included in this license agreement may not apply to particular developers.